

Administration Committee Meeting Minutes
Productive Living Board
April 28, 2026

Attendance

Present:

Members: Lauri Koster, Chairperson; Curt Ittner, Jasmine Chen, Dave Herman

Staff Participants: Becky Herschbach – Executive Director, Don Kaufmann – Director of Finance and Administration, Amy Meyer – Director of Agency and Community Relations

Absent:

Members: Melissa Garza

I. Call to Order

A quorum was present and due notice had been published.
Ms. Koster called the meeting to order at approximately 1:04 p.m.

II. Board Action Items

A. Agency Loan Payment Deferrals

Mr. Ittner moved that the Administration Committee approve the Annual Payment Deferral of all PLB Loans listed in the attachment.
Mr. Herman seconded the motion.

Mr. Kaufmann discussed the Agency Loan Payment Deferrals and answered questions from the Committee.

The motion passed unanimously.

III. Committee Information Item

A. FY'27 Operations Budget Assumptions

Mr. Kaufmann discussed the FY'27 PLB Operations Budget Assumptions and answered questions from the Committee.

IV. New Business

No new business was discussed.

There being no further business before the Committee, the Administration Committee adjourned at approximately 1:25 p.m.

Respectfully Submitted,



Becky Herschbach
Executive Director

As recorded by Jill Zeller, Manager of Executive Projects and Board Relations.

The above minutes were reviewed and approved by Lauri Koster, Administration Committee Chairperson.

Productive Living Board for St Louis County Citizens
With Developmental Disabilities

SCHEDULE OF PROJECT LOAN ACTIVITY
March 31, 2026

Agency	Nature of Request	Loan Date	Ending Balance
Heartland Industries, Inc.	3103/75 Acquisition	Dec-08	2,908,806
Lafayette Industries North, Inc.	3099/75 Acquisition	Sep-08	944,690
Lafayette Industries North, Inc.	3127/82 Renovations	Jun-10	691,146
Lafayette Industries North, Inc.	3132/82 Renovations	Feb-16	2,300,000
Promise Community Homes	1017/75 Acquisition	Sep-02	34,730
Promise Community Homes	1023/00 Acquisition	Sep-02	350,037
Promise Community Homes	1046/75 Acquisition	Sep-02	70,912
Promise Community Homes	1056/75 Acquisition	Sep-02	65,323
Promise Community Homes	1295/10 Down Payment Assistance	Sep-09	33,000
Promise Community Homes	1299/10 Down Payment Assistance	Mar-10	45,000
Promise Community Homes	1301/10 Down Payment Assistance	Jun-10	29,400
Promise Community Homes	1303/10 Down Payment Assistance	May-11	60,000
Promise Community Homes	1313/10 Down Payment Assistance	Oct-12	34,200
Promise Community Homes	1322/10 Down Payment Assistance	Dec-12	34,500
Promise Community Homes	1328/10 Down Payment Assistance	May-13	33,000
Promise Community Homes	1331/10 Down Payment Assistance	Aug-13	40,000
Promise Community Homes	1342/10 Down Payment Assistance	Mar-14	20,550
Promise Community Homes	1350/10 Down Payment Assistance	Aug-14	33,000
Promise Community Homes	1358/10 Down Payment Assistance	Dec-14	16,500
Promise Community Homes	1360/10 Down Payment Assistance	Dec-14	36,000
Promise Community Homes	1364/10 Down Payment Assistance	Dec-14	13,500
Promise Community Homes	1366/10 Down Payment Assistance	Dec-14	28,500
Promise Community Homes	1367/10 Down Payment Assistance	Dec-14	45,000
Promise Community Homes	1369/10 Down Payment Assistance	Dec-14	47,940
Promise Community Homes	1371/10 Down Payment Assistance	Dec-14	51,000
Promise Community Homes	1377/10 Down Payment Assistance	Jul-15	39,000
Promise Community Homes	1379/10 Down Payment Assistance	Sep-15	39,000
Promise Community Homes	1381/10 Down Payment Assistance	Sep-15	35,000
Promise Community Homes	1383/10 Down Payment Assistance	Nov-15	36,150
Promise Community Homes	1385/10 Down Payment Assistance	Jan-16	32,100
Promise Community Homes	1388/10 Down Payment Assistance	Feb-16	42,000
Promise Community Homes	1393/10 Down Payment Assistance	Sep-16	42,000
Promise Community Homes	1395/10 Down Payment Assistance	Sep-16	38,550
Promise Community Homes	1405/10 Down Payment Assistance	Jun-17	46,500
Promise Community Homes	1403/10 Down Payment Assistance	Jun-17	44,100
Promise Community Homes	1407/10 Down Payment Assistance	Jun-17	43,500
Promise Community Homes	1411/10 Down Payment Assistance	Sep-08	56,700

Promise Community Homes	9376/10 Down Payment Assistance	Dec-25	93,600
St. Louis Arc	9362/10/Acquisition	Aug-25	2,300,000
Valley Industries	3128/75 Acquisition	Nov-12	52,350
Valley Industries	3130/42 Mortgage Debt Payoff	Dec-12	<u>271,328</u>
			<u><u>11,178,613</u></u>