

**PRODUCTIVE LIVING BOARD  
RETREAT MINUTES**

**Tuesday, March 5, 2024**

**BOARD MEMBERS IN ATTENDANCE:**

Bob Wallace, Chairperson  
Michele Liebman, Vice Chairperson  
Lauri Koster, Treasurer  
Scott Malin, Secretary  
Jasmine Chen  
Melissa Garza  
Dave Herman  
Curt Ittner  
Felice McClendon

**STAFF MEMBERS PRESENT**

Becky Herschbach, Executive Director  
Gabrielle Buenger  
Glen Goldstein  
Don Kaufmann  
Amy Meyer

A quorum was present and due notice had been published.

Mr. Wallace called the meeting to order at approximately 8:35 a.m.

Staff and the Board discussed the following items.

1. Financial Updates
  - Cash Balance
  - Financial Planning Model
2. Strategic Priorities Updates
  - Ongoing Funding Priorities
  - Definition of Quality
  - Proposed survey of partner agencies regarding outreach and marketing efforts
  - Proposed transportation survey
  - Collaborative transportation efforts
  - Family Navigation Analysis
  - One-time Funding Priorities

There being no further business before the Board, the meeting adjourned at approximately 1:00 p.m.

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Respectfully submitted,

DocuSigned by:

*Scott Malin*

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Scott Malin, Secretary

As recorded by Kathy Williams, Executive Administrative Assistant

The above minutes were reviewed and approved by Bob Wallace, Chairperson of the Productive Living Board.