

Community Services Committee Meeting Minutes

Productive Living Board

Tuesday, October 1, 2024 at 1:30 PM CDT

Attendance

Present:

Members: Jasmine Chen, Dave Herman, H Ittner, Lauri Koster

Staff Participants: Becky Herschbach - Executive Director; Don Kaufmann - Director of Finance and Administration; Amy Meyer - Director of Agency and Community Relations

Absent:

Members: Lou Brock, Jr.

I. Call to Order

A quorum was present and due notice had been published.

Ms. Chen called the meeting to order at approximately 1:30 p.m.

II. Board Action Items

Funding Opportunities Overview - Ms. Herschbach and Mr. Kaufmann presented the Funding Opportunity Strategic Initiatives and Financial Overview.

A. FY'25 Ongoing Service Adjustments

Ms. Koster moved that the Community Services Committee approve the ongoing service adjustments as presented. Mr. Herman seconded the motion.

Mr. Kaufmann provided an overview of the FY'25 Partner Agency Ongoing Funding opportunity and the staff recommendations.

The motion passed unanimously.

B. One-time Funding Approvals

Mr. Ittner moved that the Community Services Committee approve the one-time funding projects as presented. Ms. Koster seconded the motion.

Ms. Herschbach provided an overview of the One-time Funding opportunity including the process that was used to review the requests and an overview of the staff recommendations. Mr. Kaufmann provided information regarding policies and procedures that will be followed for recommended capital purchases.

Ms. Meyer provided an overview of each One-time Funding request. Ms. Herschbach, Mr. Kaufmann, and Ms. Meyer answered questions from the Committee.

The following agency representatives presented information about their requests and answered questions from the Committee.

Matt Elmore - Promise Community Homes
Mark Keeley and Stephanie Scott - St. Louis Arc
Michelle Lawrence - KVC
Paula Kilcoyne - L'Arche

The motion passed unanimously.

C. Promise Community Homes – Request for Funding for Renovations and Repairs

Mr. Herman moved that the Community Services Committee approve a grant to Promise Community Homes for renovations and repairs in an amount not to exceed \$100,000 from the PLB Housing Development Fund. Ms. Koster seconded the motion.

Mr. Kaufmann discussed the request for renovations and repairs.

The motion passed unanimously.

III. New Business

No new business was discussed.

There being no further business before the Committee, the Community Services Committee adjourned at approximately 3:35 p.m.

Respectfully Submitted,



Becky Herschbach
Executive Director

The above minutes were reviewed and approved by Jasmine Chen, Community Services Committee Chairperson.