

Community Services Committee Meeting Minutes

Productive Living Board

Feb 27, 2024 at 3:00 PM CST

Attendance

Present:

Members: Jasmine Chen (remote), Michele Liebman, Dave Herman, Curt Ittner, Lauri Koster

I. Call to Order

A quorum was present and due notice had been published.

Ms. Chen called the meeting to order at approximately 3:00 p.m.

II. Board Action Items

A. Assigned Funds Requests

1. Housing Development Fund

a. Promise Community Homes Request for FY'24 Assigned Funds

Ms. Liebman moved that the Community Services Committee approve a grant to Promise Community Homes, PLB Service #4034/45, for renovations and repairs in an amount not to exceed \$100,000 from the PLB Housing Development Fund with the following conditions:

- All PLB policies regarding Housing Renovations and Repairs shall apply.
- Partial lien waivers shall be obtained for all materials and services as invoiced with a final lien waiver upon final invoicing.
- PLB General Guidelines for Policies Related to Capital Items shall apply.

Mr. Ittner seconded the motion.

Mr. Kaufmann discussed the request for renovations and repairs. Matt Elmore, Executive Director at Promise Community Homes answered questions from the Committee.

The motion passed unanimously.

2. Adaptive Equipment and Assistive Technology Fund

a. UCP Heartland Request for FY'24 Assigned Funds

Ms. Koster moved that the Community Services Committee approve an additional appropriation for UCP Heartland, PLB Service #8047/10 in an amount not to exceed \$32,560 for FY'24 from the Adaptive Equipment and Assistive Technology Assigned Fund for a revised FY'24 total appropriation of \$65,200.

Ms. Liebman seconded the motion.

Ms. Meyer discussed the funding request. Ms. Meyer and Mr. Kaufmann answered questions from the Committee.

The motion passed unanimously.

b. The Center for Specialized Services Request for FY'24 Assigned Funds

Mr. Ittner moved that the Community Services Committee approve an additional appropriation for The Center for Specialized Services, PLB Service #8014/11 in an

amount not to exceed \$72,000 for FY'24 from the Adaptive Equipment and Assistive Technology Assigned Fund for a revised FY'24 total appropriation of \$192,360.

Ms. Koster seconded the motion.

Ms. Meyer discussed the funding request. Julie Crane, Director of Medical Services at The Center answered questions from the Committee.

The motion passed unanimously.

III. New Business

No new business was discussed.

There being no further business before the Committee, the Community Services Committee adjourned at approximately 3:20 p.m.

Respectfully submitted,



Becky Herschbach, Executive Director

As recorded by Kathy Williams, Executive Administrative Assistant

The above minutes were reviewed and approved by Jasmine Chen, Chairperson of the Community Services Committee.