

PRODUCTIVE LIVING BOARD

COMMUNITY SERVICES COMMITTEE MEETING MINUTES

Tuesday, February 28, 2023

COMMITTEE MEMBERS IN ATTENDANCE

Mary Beth Monafó, Chairperson
Jasmine Chen
Lauri Koster
Michele Liebman

COMMITTEE MEMBER ABSENT

Ben Clark

STAFF MEMBERS IN ATTENDANCE

Becky Herschbach, Executive Director
Jennifer Boedeker
Gabrielle Buenger
Jake Goeke
Glen Goldstein
Keith Harris
Debra Holland
Donald Kaufmann
Kim Kopff
Amy Meyer
Shannon Reinert
Kathy Williams

GUESTS IN ATTENDANCE

Twelve guests were in attendance.

A quorum was present and due notice had been published.

Ms. Monafó called the meeting to order at approximately 3:30 p.m.

I. Board Action Item

1. Promise Community Homes – Request for funding for Renovations and Repairs (PLB Project #4034/45)

Ms. Koster moved that the Community Services Committee approve a grant to Promise Community Homes, PLB Service #4034/45, for renovations and repairs in an amount not to exceed \$100,000 from the PLB Housing Development Fund with the following conditions:

- All PLB policies regarding Housing Renovations and Repairs shall apply.
- Partial lien waivers shall be obtained for all materials and services as invoiced with a final lien waiver upon final invoicing.
- PLB General Guidelines for Policies Related to Capital Items shall apply.

Ms. Chen seconded the motion.

Mr. Kaufmann provided details about the request for renovations and repairs. Alison Erazmus from Promise Community Homes answered questions from the Committee.

The motion passed unanimously.

II. Board Information Item

Discontinuation of the Adaptive Equipment Lending Library

Ms. Kopff provided information about the Lending Library, managed by the Center for Specialized Services, and the reasons for recommending discontinuation.

III. New Business

No new business was discussed.

There being no further business before the Committee, the Community Services Committee adjourned at approximately 3:40 p.m.

Respectfully submitted,



Becky Herschbach
Executive Director

As recorded by Kathy Williams, Executive Administrative Assistant

The above minutes were reviewed and approved by Mary Beth Monafó, Chairperson of the Community Services Committee.