

## **Employment Services Committee Meeting Minutes**

Productive Living Board

May 27, 2025

### **Attendance**

#### **Present:**

Members: Melissa Garza, Scott Malin, Felice McClendon (remote), Amy Wilson

Other Board Members Present: Dave Herman, Curt Ittner, Lauri Koster

Staff Participants: Becky Herschbach - Executive Director; Amy Meyer - Director of Agency and Community Relations

#### I. Call to Order

A quorum was present and due notice had been published.

Mr. Malin called the meeting to order at approximately 4:10 p.m.

#### II. Board Action Items

##### A. Supported Employment Requests for Additional FY'25 Funding

##### 1. BCI Skills Center Request for Additional FY'25 Funding

Ms. Wilson moved that the Employment Services Committee approve an additional appropriation for BCI Skills Center, PLB Service #3070/10 in an amount not to exceed \$6,433 for FY'25 from the Unassigned Fund for a revised FY'25 total appropriation of \$27,123. Ms. Garza seconded the motion.

Ms. Meyer discussed the BCI Skills Center funding request.

The motion passed unanimously.

##### 2. UCP Heartland Request for Additional FY'25 Funding

Ms. Garza moved that the Employment Services Committee approve an additional appropriation for UCP Heartland, PLB Service #3011/10 in an amount not to exceed \$16,255 from the Unassigned Fund for a revised FY'25 total appropriation of \$262,707. Ms. Wilson seconded the motion.

Ms. Meyer discussed the UCP Heartland funding request.

The motion passed unanimously.

#### III. New Business

No new business was discussed.

There being no further business before the Committee, the Employment Services Committee adjourned at approximately 4:15 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Becky Herschbach".

Becky Herschbach  
Executive Director

As recorded by Kathy Williams, Executive Administrative Assistant.

The above minutes were reviewed and approved by Scott Malin, Employment Services Committee Chairperson.