

Employment Services Committee Meeting Minutes

Productive Living Board

July 1, 2025

Attendance

Present:

Members: Melissa Garza, Scott Malin, Felice McClendon, Amy Wilson

Other Board Members Present: Dave Herman

Staff Participants: Becky Herschbach - Executive Director; Don Kaufmann - Director of Finance and Administration; Amy Meyer - Director of Agency and Community Relations

I. Call to Order

A quorum was present and due notice had been published.

Ms. Garza called the meeting to order at approximately 2:30 p.m.

II. Board Action Items

A. Promise Community Homes Funding Extension Requests

Ms. Wilson moved that the Employment Services Committee approve the extension of the contract end dates as presented. Mr. Malin seconded the motion.

Mr. Kaufmann discussed the extension requests. Mr. Kaufmann and Matt Elmore from Promise Community Homes answered questions from the Committee.

The motion passed unanimously.

B. St. Louis Arc One-time Funding Project – Transitional Apartment Building Requests

Ms. McClendon moved that the Employment Services Committee approve the extension of the contract end date as presented. Mr. Malin seconded the motion.

Mr. Kaufmann discussed the extension and additional appropriations requests. Mr. Kaufmann and Mark Keeley from St. Louis Arc answered questions from the Committee.

The motion passed unanimously.

Mr. Malin moved that the Employment Services Committee approve an additional appropriation for St. Louis Arc, PLB Service #9362/10 in an amount not to exceed \$300,000 for FY'26 from the Unassigned Fund for a revised FY'26 total appropriation of \$800,000. Ms. Wilson seconded the motion.

The motion passed unanimously.

C. Supported Employment Requests for Additional FY'26 Funding

1. BCI Skills Center Request for Additional FY'26 Funding

Ms. Wilson moved that the Employment Services Committee approve an additional appropriation for BCI Skills Center, PLB Service #3070/10 in an amount not to exceed \$7,794 for FY'26 from the Unassigned Fund for a revised FY'26 total appropriation of \$29,105. Mr. Malin seconded the motion.

Ms. Meyer discussed the funding request. Ms. Meyer and Mr. Kaufmann answered questions from the Committee.

The motion passed unanimously.

2. UCP Heartland Request for Additional FY'26 Funding

Ms. McClendon moved that the Employment Services Committee approve an additional appropriation for UCP Heartland, PLB Service #3011/10 in an amount not to exceed \$48,960 for FY'26 from the Unassigned Fund for a revised FY'26 total appropriation of \$295,412. Mr. Malin seconded the motion.

Ms. Meyer discussed the funding request and answered questions from the Committee.

The motion passed unanimously.

III. New Business

No new business was discussed.

There being no further business before the Committee, the Community Services Committee adjourned at approximately 3:00 p.m.

Respectfully Submitted,



Becky Herschbach
Executive Director

As recorded by Kathy Williams, Executive Administrative Assistant.

The above minutes were reviewed and approved by Melissa Garza, Employment Services Committee Chairperson.