

PRODUCTIVE LIVING BOARD
EXECUTIVE COMMITTEE MEETING
MINUTES

Monday, May 10, 2021

COMMITTEE MEMBERS PRESENT

William Bolster, Chairperson
Anne Tolan, Vice Chairperson
Michele Liebman, Treasurer

COMMITTEE MEMBER ABSENT

Ben Clark, Secretary

STAFF MEMBERS PRESENT

Becky Herschbach, Executive Director
Jake Goeke
Lillie Gray
Donald Kaufmann
Kim Kopff
Kathy Williams

GUESTS PRESENT

Seventeen guests were present.

A quorum was present and due notice had been published. Mr. Bolster called the meeting to order at approximately 3:30 p.m.

Committee Action Item

1. Productive Living Board Office Vacancy – Appointment of Vice Chairperson

In accordance with PLB Bylaws, Section VIII.7, In the event a vacancy in an office should occur, the Executive Committee shall appoint a replacement who will serve until the next regularly scheduled election.

Ms. Liebman moved that the Executive Committee appoint Robert Wallace as Vice Chairperson who will serve until the next regularly scheduled election.

Ms. Tolan seconded the motion and the motion passed unanimously.

Committee Discussion Items

1. Returning to In-Person Meetings

Ms. Herschbach provided information about returning to in-person meetings and discussed the PLB bylaw regarding Board member meeting attendance. In-person meetings with the Board are tentatively scheduled to resume in August.

2. Conflicts of Interest

Ms. Herschbach and the Committee reviewed the duties of the PLB members in relation to conflicts of interest and how the Conflicts of Interest Policy relates to abstaining from a vote.

There being no further business before the Committee, the Executive Committee adjourned at approximately 3:50 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Becky Herschbach".

Becky Herschbach
Executive Director

As recorded by Kathy Williams, Executive Administrative Assistant

The above minutes were reviewed and approved by William Bolster, Chairperson of the Executive Committee.