

# Board Meeting Minutes

Productive Living Board

Monday, July 8, 2024 at 4:00 PM CDT

## Attendance

### Present:

Members: Jasmine Chen, Melissa Garza, Dave Herman, H Ittner, Lauri Koster, Michele Liebman, Scott Malin, Felice McClendon (remote), Bob Wallace

Staff Participants: Becky Herschbach - Executive Director; Don Kaufmann - Director of Finance and Administration; Amy Meyer - Director of Agency and Community Relations

#### I. Call to Order

A quorum was present and due notice had been published.

Ms. Liebman called the meeting to order at approximately 4:00 p.m.

#### II. Open Forum for Comments from the Public

No comments were made.

#### III. Assistive Technology Presentation – Amy Meyer, Director of Agency and Community Relations

Ms. Meyer provided information about the types of assistive technology, how PLB invests in assistive technology, and current and future collaborations. Ms. Meyer answered questions from the Board.

#### IV. Executive Director's Report – Becky Herschbach

##### Agency Celebrations

**Gateway Region YMCA** celebrated the grand opening of their Adaptive Sports Complex on the campus of the South County YMCA in June.

**KVC** announced its partnership with St. Louis Children's Hospital in creating a Youth Mental Wellness Campus at the current KVC location in Webster Groves. It will include a new children's behavioral health hospital and residential program, as well as an outpatient treatment center. They plan to open in 2026.

##### State Budget

The Governor recently signed Missouri's budget. Medicaid Waivers were not fully funded, resulting in waitlists as of July 1. This includes the Partnership for Hope Waiver which PLB partners with the state to provide. A supplemental request to the budget is expected but the timing is unknown.

Direct Support Professional (DSP) rates were increased from \$16 to \$17/hour for most services. The last rate study funded by the Department of Mental Health, as is required by the Centers for Medicare and Medicaid Services (CMS), was in 2022 and showed that the actual DSP rate should be \$21/hr. That is much closer to what agencies are paying at this time.

### **Legislative Update**

**SB756**, the Senior Tax credit bill, is still awaiting the Governor's decision. If the Bill is signed, the \$550,000 cap on the value of eligible homes will be eliminated and the age for eligibility will be reduced from 67 to 62.

### **RFP and Ongoing Funding Update**

Requests for the two funding opportunities, including the ongoing rate increases for current partners and one-time funding for new and currently funded partners, are due July 12.

### **Alliance Update**

**End of year reporting** - Agency year-end reporting is due in August. Results will be provided to the Board at the December Board meeting.

### **Finance**

The final legislation regarding the Transportation Trust Fund has not been placed on the County Council agenda yet. PLB has \$1.2 million budgeted for this revenue, which passes through Bi-State. Staff will continue to monitor this closely.

## **V. Board Consent Agenda Items**

Ms. Garza moved that the Board approve the consent agenda items as listed.

Mr. Malin seconded the motion and the motion passed unanimously.

- Approval of the Monday, June 10, 2024 Productive Living Board Meeting Minutes
- Approval of the Requests for Deferral of FY'25 Annual Loan Payments

## **VI. Financial Report – Don Kaufmann, Director of Finance and Administration**

Mr. Kaufmann reported that financial statements were not provided for this meeting as June 30 was the end of the fiscal year and agencies have until July 31 to submit final invoices. The PLB audit will be conducted in August and the final year-end statements will be issued upon completion of the audit.

## **VII. Standing Committee Reports**

### **A. Administration Committee – Lauri Koster, Chairperson**

#### **1. 403(b) Plan Investment Options**

Ms. Koster moved that the Board approve the 403(b) plan investment options as presented. Mr. Wallace seconded the motion.

Mr. Kaufmann reviewed the 403(b) investment options.

The motion passed with Ms. Liebman abstaining.

#### **2. Personal Financial Disclosure Resolution**

Mr. Malin moved that the Board approve the Personal Financial Disclosure Resolution, as presented, that will allow Productive Living Board to use the Conflicts of Interest Policy as stated in Section XV of the Productive Living Board Bylaws as their method of disclosing conflicts of interest. Mr. Wallace seconded the motion.

Ms. Herschbach discussed the Personal Financial Disclosure Resolution and the PLB Conflicts of Interest Policy and answered questions from the Board.

The motion passed unanimously.

B. Employment Services Committee – Scott Malin, Chairperson

1. The Center for Specialized Services Request for Additional FY'24 Funding

Mr. Malin moved that the Board approve an additional appropriation for The Center for Specialized Services, PLB Service #3072/10 in an amount not to exceed \$5,001 for FY'24 from the Supported Employment Assigned Fund and \$66,176 in Unassigned Funds for a revised FY'24 total appropriation of \$339,186. Mr. Wallace seconded the motion.

Ms. Meyer provided information about The Center's request for additional FY'24 funds. Ms. Meyer and Jamie Williams, The Center's Director of Employment Support Services, answered questions from the Board.

The motion passed unanimously.

VIII. New Business

No new business was discussed.


IX. Closed Session per Section 610.021(13) RSMo - Personnel

Ms. Garza moved that the Productive Living Board adjourn and reconvene in Closed Session per Section 610.021(13) RSMo. - Personnel. Mr. Wallace seconded the motion. A roll call vote was taken with the following members voting aye: Ms. Chen, Ms. Garza, Mr. Herman, Mr. Ittner, Ms. Koster, Mr. Malin, Ms. McClendon, Mr. Wallace and Ms. Liebman.

There being no further business before the Board, the meeting adjourned at approximately 4:50 p.m.

Respectfully submitted,

DocuSigned by:



54D3DEF4210648B...

Melissa Garza, Secretary

As recorded by Kathy Williams, Executive Administrative Assistant

The above minutes were reviewed and approved by Bob Wallace, Chairperson of the Productive Living Board.